

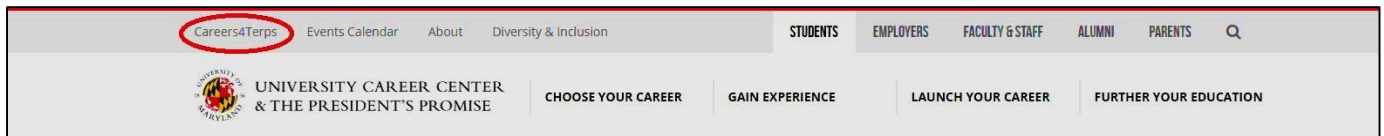


UNIVERSITY CAREER CENTER & THE PRESIDENT'S PROMISE

Create an Employer Careers4Terps (C4T) Account

NOTE: In order for your registration process to be as smooth as possible, we highly recommend reviewing our [Recruitment Policies & Procedures](#) before beginning your C4T registration. Please email ucc-recruiting@umd.edu if you have any questions about our policies and procedures.

1. Go to www.careers.umd.edu and click on *Careers4Terps* on the top left hand corner, right above the header.



2. Scroll down until you see **Log into your Careers4Terps account**. Click the red *Employers* link.

Log into your Careers4Terps account:

[STUDENTS](#) | [EMPLOYERS](#) | [ALUMNI](#)

Careers4Terps (C4T) is the Center's primary online career management tool for University of Maryland students and alumni. Use C4T to:

3. On the new page, navigate to the grey panel on the right. Click the red box labeled *Sign Up*.

Sign In Please enter your username and password. Email Address	Sign Up Signing up takes just minutes. Sign Up Sign Up And Post Job
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4. Fill out the required fields on the following page. When finished, please click *Submit*. Please note that at busy times of the year, especially around the fall and spring career fairs, it can take a little longer for employer registrations to be approved. We try to approve all registrations within 3-5 business days.



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5. Once approved, you will receive your username via the email address provided. Please set your password with the link provided. The password reset emails we send out sometimes go to spam/junk, so please look out for them.
6. You've now successfully registered at Careers4Terps! Login at <https://umd-csm.symphlicity.com/employers/> to get started.
7. If you have any questions, please email ucc-recruiting@umd.edu