MUSEUMS

Archivists appraise, process, catalog, and preserve permanent records and historically valuable documents. Curators oversee collections of artwork and historic items, and may conduct public service activities for an institution. Museum technicians and conservators prepare and restore objects and documents in museum collections and exhibits.

Most archivists, curators, museum technicians, and conservators work full time. Archivists in government agencies and corporations generally work during regular business hours.

Curators in large institutions may travel extensively to evaluate potential additions to the collection, organize exhibits, and conduct research. However, for curators in small institutions, travel may be rare. Museum technicians may need to work evenings and weekends, when institutions are open to the public.

FACTS & STATS

Projected Percent Change in Employment, 2014-24
Archivists, Curators, and Museum Workers

<table>
<thead>
<tr>
<th>Occupation</th>
<th>Percent Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total, all occupations</td>
<td>7%</td>
</tr>
<tr>
<td>Archivists, curators, and museum workers</td>
<td>7%</td>
</tr>
<tr>
<td>Librarians, curators, and archivists</td>
<td>4%</td>
</tr>
</tbody>
</table>

Note: All Occupations includes all occupations in the U.S. Economy.
SKILLS & EXPERIENCE NEEDED

Resume
Demonstrate your strong writing abilities. It should be clear, concise, and grammatically flawless. It should showcase your interest in this field through volunteering, internships and any part time job you may have had.

Skills Required

• Analytical skills
• Computer skills
• Customer-service skills
• Organizational skills
• Technical skills

Experience
People often gain experience through an internship or by volunteering in archives and museums. If you are any multimedia or digital experience, that should be listed. These are becoming more important to museum careers.

SAMPLE JOB TITLES

• Business manager
• Curator
• Educator
• Conservator
• Gallery Assistant
• Development

• Event Coordinator
• Membership Coordinator
• Museum Operations
• Historian
• Anthropologist

CAMPUS RESOURCES

• Volunteer or intern at the on campus gallery

OTHER RESOURCES

• Smithsonian Internship Information
• The Phillips Collection
• Baltimore Museum of Art Internship information

WHERE ARE UMD ALUMS?

[Logos of various museums and cultural institutions]