


# QuadJobs Tutorial

University Career Center & The  
President's Promise




# Employer Side: Profile


## About Me

 I Am Using QuadJobs For My: Home


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 I Speak English


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 More About Me:  
Hello! I work at the University of Maryland. I have a 2 year old son who has lots of energy!


## Contact Info

 Email:


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 Home Address:

## Password

 Password:

## Fun Stuff About Me

 Motto:

 Advice I Would Give To A College Student:

## Payment and Subscription

[Update Payment Information](#)

Subscription status: Active through Wed, Dec 4, 2019 4:33 PM

[CANCEL SUBSCRIPTION](#)

# Employer Side: Adding a job

QUADJOBS

MENU ^

- JOBS
- POST A JOB
- HISTORY
- PROFILE
- LOG OUT

**POST A JOB**

**JOB LOCATION \***

- HOME
- OTHER
- REMOTE

**I'M LOOKING FOR HELP WITH \***

▼

**JOB HEADLINE \*** (How Job Will Appear On The Students' Dashboards)

**JOB DESCRIPTION**

"I need someone to help me move a couch up several flights of stairs, preferably this Saturday."

**# STUDENTS YOU NEED FOR YOUR JOB \***

**THIS IS AN ONGOING JOB**

**THIS IS A ONETIME JOB**

**Number Of Hours**   **Date Firm**

**Preferred Start Time**   **Date Flexible Between**  to

**Rate \***   **Per Hour/Flat Fee**   **Keep Job Post Active Until \***

Questions?