



DIVISION OF
STUDENT AFFAIRS

UNIVERSITY CAREER CENTER
& THE PRESIDENT'S PROMISE

Bright Futures Initiative: 'Unpaid Internship' Scholarship Fund

Supervisor Statement of Agreement Form - Summer 2023

Student/Intern Information

Name: _____

Supervisor Information

Name: _____ Title: _____

Organization: _____

Address: _____

Email: _____ Telephone: _____

Statement of Agreement

Is the internship: Paid Unpaid Non-profit Other
Is your organization: For-profit Government

If "Other," please explain: _____

If giving student any form of compensation, please describe; i.e. transportation, meal allowance, etc. and give the dollar equivalency. If none, please write N/A.

Start Date: _____ End Date: _____

Total # of weeks _____ x hours/week _____ = total hours at site _____

1. Statement that this student has been awarded the internship. You may attach a copy of an offer letter, but it is not required.

2. Please describe the student's specific job responsibilities:

Site Supervisor Signature: _____ Date: _____

(electronic signature works for us!)

REQUIRED:

The site supervisor needs to submit this completed form to **Erin Callahan** at **erincall@umd.edu**. Emails from students with this form attached will not be accepted.

Questions? Contact Erin Callahan at **erincall@umd.edu**

Supervisor Agreement due Monday, May 8, 2023 at 5pm